



## Role Overview – Mentor for SigEp Learning Community

As the SigEp Learning Community mentor, you are responsible for supporting the vice president of SigEp Learning Community in supporting academic success and execution of the chapter’s learning opportunities and programming. You should support him in leading and organizing his committee effectively, guide him through the SLC accreditation process, and ensure the brothers have an engaging, learning-centered experience through SLC programming.

As the mentor for SigEp Learning Community, you will:

- Lead your mentee to become well-versed in SigEp’s definitions and standards of a SigEp Learning Community, support him in increasing chapter academic achievement, and advise him on enhancing the educational value of the chapter’s dedicated learning space.
- Encourage your mentee to engage both the chapter’s Balanced Man Program, and programming events through the use of dedicated learning space, and on-campus resources and subject matter experts.
- Guide your mentee through the SigEp Learning Community accreditation and re-accreditation process through building an SLC programming calendar, utilizing the rubric and application, and supporting documentation.

<u>Responsibilities</u>	<u>Involved Parties</u>	<u>Frequency</u>	<u>Time Commitment</u>
Undergraduate Mentorship	VP of SLC	Bi-Weekly	1-2 Hours Every Other Week
Event and Program Advising/Support	VP of SLC, SLC Committee	Intermittent	Intermittent
Volunteer Onboarding and Collaboration	AVC Members, Mentor Committee	Intermittent	Intermittent

### Who you will interact with:

**Volunteers:** Balanced Man Steward, chapter counselor, mentor for programming, faculty fellows

**University Staff:** your institution’s fraternity and sorority advisor, on-campus subject matter experts in SLC program topics

**HQ Staff:** Volunteer Services staff, your regional director

**Undergraduates:** VP of SLC, SLC committee

**Resources available to Mentors for SigEp Learning Communities:**

In-person education opportunities at Carlson Leadership Academy and Grand Chapter Conclave, online learning (onboarding and skill development), guidance from volunteer services staff, and mentorship from District Governor and experienced volunteers.

Mentors for SigEp Learning Community are expected to complete online onboarding in the first couple of months in their position to build the essential skills and knowledge to best support their chapter. SigEp volunteer onboarding (Level 1) consists of the following online interactive modules: SigEp 101, Effective Volunteer Skills, Mentoring Undergraduates, Communicating Across Generations, Partnering with the University, and Member Safety and Insurance.

**Preferred Role Tenure:**

As the mentor for SigEp Learning Community is a key volunteer who supports an officer transition and event management during the school year, it is preferred to have a mentor for SigEp Learning Community serve for 1 or more years consecutively.

**Necessary skills, knowledge, and abilities:**

Understanding of SLC Benefit

Knowledge of SLC Accreditation Process

Program Planning

Academic Support

**Beneficial skills, knowledge, and abilities:**

College Student Development

Awareness of Higher Education Trends

Understanding of Campus Policies