



Mentor Role Description – Vice President of Programming Mentor

As a mentor to the vice president of programming, you are responsible for supporting your mentee in the planning and execution of the chapter's programs and events. You should support him in leading his programming committee effectively and ensure the brothers have a balanced, values-based experience through the programming provided by the chapter. As the vice president of programming mentor, you will:

1. Lead your mentee to become well-versed on SigEp and university risk management policies.
2. Advise in the creation of a chapter calendar with events that align with SigEp's mission of "Building Balanced Men."
3. Guide the vice president of programming to delegate and manage projects through a committee.

Who you will interact with:

Volunteers: chapter counselor, balanced man steward, recruitment mentor

University staff: fraternity and sorority life advisor

Headquarters staff: member safety director, regional director

Undergraduates: vice president of programming, programming committee

Requirements:

Availability: Weekly check-ins with undergraduate mentee and monthly interactions with fellow volunteers

Onboarding: 2 hours via e-learning modules

Preferred length of role: 1+ years

Necessary skills:

Understanding of the BMP
Risk Management
Project management

Beneficial skills:

Marketing and branding
College student development
Awareness of higher ed standards