



Mentor Role Description – Chaplain Mentor

As a mentor to the chaplain, you are responsible for supporting your mentee as the head of the judicial branch of the chapter and steward of the Ritual of Sigma Phi Epsilon. As the chaplain’s mentor, you will:

1. Assist in the development or improvement of a membership agreement and chapter bylaws that align with local and national standards.
2. Assist the Ritual team in preparing to perform the Ritual as outlined in the Ritual and Guide of Sigma Phi Epsilon.
3. Serve as a resource for procedural questions related to standards board trials.

Who you will interact with:

Volunteers: chapter counselor, district governor, balanced man steward
University staff: fraternity and sorority life advisor

Headquarters staff: regional director
Undergraduates: chaplain, standards board

Requirements:

Availability: Weekly check-ins with undergraduate mentee and monthly interactions with fellow volunteers

Onboarding: 2 hours via e-learning modules

Preferred length of role: 1+ years

Necessary skills:

Understanding of the Balanced Man Program
Mentoring
Project Management

Beneficial skills:

Awareness of campus policy
College student development