



Monthly Mentor Guide – Mentor to the Chaplain

To provide you with additional support, we've compiled a list of topics that you can cover with your mentee. These are general topics that apply to most chapters. Keep in mind that the timeframe of some of these topics may be dependent on the university academic calendar and chapter-specific programming, so you should adjust accordingly. For instance, the table below outlines a chapter that operates on a November election cycle, has formal recruitment in the fall and spring, and owns their own Ritual equipment.

These questions are suggested as a general discussion guide - don't limit yourself to only asking these questions.

August	<ul style="list-style-type: none">• What training would be beneficial for the standards board this semester? How do you plan to present a mock trial or an explanation of the standards board's roles and responsibilities to the chapter?• What revisions were made to the membership agreement? When is the due date for members to sign and submit it?• Have you scheduled any trials? Have you arranged follow-up meetings with those who were not in good standing last semester before scheduling this semester's trials?• How will you recognize brothers who are consistently living out our values and expectations?• Have you outlined a (preliminary) calendar for Rituals, Ritual studies, standards board meetings, and public ceremonies to present to the executive board and the chapter for the semester? Once passed, how will you communicate dates to alumni for attendance?• Have you considered reaching out to neighboring chapters/chaplains to co-run Rituals or public ceremonies over the next year?• Have you conducted an inventory check for the Ritual equipment this semester? Does the chapter need to order any new equipment?
September	<ul style="list-style-type: none">• Have trials been completed for members who did not meet the GPA requirement or other requirements last semester?• How are you tracking the outcomes of standards board trials?

	<p>Have you followed up to make sure consequences and sanctions were completed?</p> <ul style="list-style-type: none"> • What support does the VPF or VPMD need to hold members accountable for dues payments? • Have you nominated any brothers for HQ recognition?
October	<ul style="list-style-type: none"> • What has attendance to Rites of Passage been like this semester for undergraduates and alumni? Have you found it easy or difficult to get brothers to follow expectations (attire, attitude, participation, etc.)? • Do you feel prepared for the upcoming elections? Have you met with potential candidates for chaplain? How can we get them some experience now, so they'll be more prepared to completely take over the role? • Is there anything you wish you would've done differently as chaplain? What advice do you have for the next officer?
November	<ul style="list-style-type: none"> • Are there any trials that need to be completed before elections? • What positive behavior did the standards board encourage/reward this semester? How can we incorporate more positive incentives into the standards board? • Were there any negative outcomes as the result of a trial that caused more harm than good? Why? • How will you transition the new chaplain into the role? What documents do you need to transition to the next officer at the executive transition retreat?
December	<ul style="list-style-type: none"> • Have standards board elections taken place? When should we schedule the next standards board training for the newly elected officers? • Do any trials/follow-up meetings need to be scheduled early next semester for those not in good standing? • Has the new executive board conducted a practice Ritual setup and runthrough? • Have you read through the Ritual 'script'? Do you have any questions on the operations or meanings of the content? How have previous practices differed from what you have read in the Ritual book?

<p>January</p>	<ul style="list-style-type: none"> ● Have Ritual dates been set and communicated for the semester ahead? Have they been added to the chapter calendar? ● What training/support does the standards board need before conducting trials this semester? ● Does the membership agreement need to be voted on/updated before the chapter signs it? ● Are you going to be able to attend the Carlson Leadership Academy? What have you heard about the program? What do you want to get out of it? ● If the chapter does not have a house, have you discussed where the Ritual equipment will be kept and how it will be transported to Ritual sites? ● Have you conducted an inventory check for the Ritual equipment this semester? Does the chapter need to order any new equipment? ● Have you reviewed the new officer guide for chaplains? ● Has the entire standards board become familiarized with local bylaws and Grand Chapter bylaws? What questions do you have surrounding them? Do local bylaws contradict any Grand Chapter bylaws or set lower standards than Grand Chapter bylaws?
<p>February</p>	<ul style="list-style-type: none"> ● How have trials gone so far? How are you feeling after conducting your first couple of trials? Have you found any of them particularly difficult? What are you doing to make sure that it doesn't become "too much" for you? ● How does the standards board interact outside of trials? Do you meet regularly to provide updates on sanctions to individuals? Do you meet with the member development committee? ● What were your top takeaways from the Carlson Leadership Academy? ● What goals do you have set for the rest of the semester as you're coming out of the Carlson Leadership Academy? ● Which standards board members are eligible for Ruck? Have you or any standards board members applied for Ruck?
<p>March</p>	<ul style="list-style-type: none"> ● Can the chapter collect midterm grades from the university? How is the standards board supporting those who might be struggling academically this semester? ● Are there any members of the standards board graduating at the end of the semester? If so, what are the plans to recognize them and to elect replacements? ● How has this mentor/mentee relationship been going for

	you? Is there anything I can do to improve?
April	<ul style="list-style-type: none"> • What Rites of Passage are left this semester? Have those dates been communicated to the chapter and alumni? • Are there plans to host the Hoop of Steel ceremony for graduating seniors? Has the chapter had a Burning Heart ceremony or a senior reaffirmation? • Are you satisfied with how the chapter ended the semester? How can you adjust your strategy moving forward to make sure we're best prepared for the summer and fall? • What are you doing to support a positive chapter culture? • Have you conducted a Sigma, Phi, Epsilon, and/or Brother Mentor Ritual study this semester? Which alumni would you like to invite for future studies?
May	<ul style="list-style-type: none"> • Are there any outstanding trials, expulsions or resignations that need to be completed before the end of the year? • What updates need to be made to the bylaws and the membership agreement before next semester? Who is going to help you review the bylaws? • Did all the members of the standards board follow through on their commitments? Did you praise those who went above and beyond or meet with those who didn't meet expectations? • What did you learn this semester that would have been helpful to know going in? • What plans do you have for standards board over the summer? Are you hosting meetings, virtual Ritual studies, or public ceremonies over the summer?
June	<ul style="list-style-type: none"> • How have the executive board summer check-ins gone so far? • Does the chapter need to buy new Ritual equipment or clean the Ritual equipment? Do you have any other expenses that you will need to budget for?
July	<ul style="list-style-type: none"> • Have you reached out to the new regional director yet? Have you had him review the chapter's bylaws and membership agreement? • What are tentative Ritual dates for the semester ahead? • Where will Rituals be held this upcoming semester? Do you need to book spaces on campus?