



## Monthly Mentor Guide – Chaplain

To provide you with additional support, we've compiled a list of topics that you can cover with your mentee. These are general topics that apply to most chapters. Keep in mind that the timeframe of some of these topics may be dependent on the university academic calendar and chapter-specific programming, so you should adjust accordingly. These questions are simply suggestions. Don't limit yourself to only asking these questions.

|           |  |
|-----------|--|
| August    | <ul style="list-style-type: none"><li>• What training would be beneficial for the standards board this semester? Could the rest of the chapter also benefit from a brief explanation of the standards board's roles and responsibilities?</li><li>• What revisions were made to the membership agreement? When is the due date for members to sign and submit it?</li><li>• Have you scheduled follow-up meetings with those who were not in good standing last semester before scheduling this semester's trials?</li><li>• Have you thought about how to recognize brothers who are consistently living out our values and expectations?</li></ul> |
| September | <ul style="list-style-type: none"><li>• Have trials been completed for members who did not meet the GPA requirement last semester?</li><li>• How are we tracking the outcomes of standards board trials?</li><li>• How have we communicated Ritual dates to the chapter and alumni? Are they on the chapter calendar?</li><li>• What support does the VPF need to hold members accountable for dues payments?</li></ul>  |
| October   | <ul style="list-style-type: none"><li>• What has attendance to Rites of Passage been like this semester? Have you found it easy to get the guys to follow expectations (attire, attitude, participation, etc.)?</li><li>• Do you feel prepared for the upcoming elections? Have you met with potential candidates? How can we get them some experience now, so they'll be more prepared to completely take over the role?</li><li>• Is there anything you wish you would've done differently while you were the chaplain? What advice do you have for the next officer?</li></ul>  |

|          |  |
|----------|--|
| November | <ul style="list-style-type: none"> <li>• Are there any trials that need to be completed before elections?</li> <li>• What positive behavior did the standards board encourage/reward this semester? How can we incorporate more positive incentives into the standards board?</li> <li>• How do you plan to transition the new chaplain into the role?</li> </ul>  |
| December | <ul style="list-style-type: none"> <li>• What documents do you need to transition to the next officer at the executive transition retreat?</li> <li>• Have standards board elections taken place? When should we schedule the next standards board training for the newly elected officers?</li> <li>• Do any trials/follow-up meetings need to be scheduled early next semester for those not in good standing?</li> </ul>  |
| January  | <ul style="list-style-type: none"> <li>• Have Ritual dates been set and communicated for the semester ahead? Have they been added to the chapter calendar?</li> <li>• What training/support does the standards board need before conducting trials this semester?</li> <li>• Does the membership agreement need to be voted on/updated before the chapter signs it?</li> <li>• Are you going to be able to attend the Carlson Leadership Academy? What have you heard about the program? What do you want to get out of it?</li> </ul>   |
| February | <ul style="list-style-type: none"> <li>• How have trials gone so far? How are you feeling after conducting your first couple of trials? Have you found any of them particularly difficult? What are you doing to make sure that it doesn't become "too much" for you?</li> <li>• How does the standards board interact outside of trials? Do you meet weekly to provide updates on sanctions to individuals? Do you meet with the member development committee?</li> <li>• What were your top takeaways from the Carlson Leadership Academy?</li> <li>• What goals do you have set for the rest of the semester as you're coming out of the Carlson Leadership Academy?</li> </ul> |
| March    | <ul style="list-style-type: none"> <li>• Can the chapter collect midterm grades from the university? How is the standards board supporting those who might be struggling academically this semester?</li> <li>• Are there any members of the standards board graduating at the end of the semester? If so, what are the plans to elect replacements?</li> <li>• How has this mentor/mentee relationship been going for you? Is there anything I can do to improve?</li> </ul>  |

|              |  |
|--------------|--|
| <p>April</p> | <ul style="list-style-type: none"> <li>• What Rites of Passage are left this semester? Have those dates been communicated to the chapter and alumni?</li> <li>• Are there plans to host the Hoop of Steel ceremony for graduating seniors? Has the chapter had a Burning Heart ceremony? Or a senior reaffirmation?</li> <li>• Are you satisfied with how we ended the semester? How can we adjust our strategy moving forward to make sure we're better prepared for the summer and fall?</li> </ul>                  |
| <p>May</p>   | <ul style="list-style-type: none"> <li>• Are there any outstanding trials, expulsions or resignations that need to be completed before the end of the year?</li> <li>• What updates need to be made to the bylaws and the membership agreement before next semester? Who is going to help you review the bylaws?</li> <li>• Did all the members of the standards board follow through on their commitments? Did you praise those who went above and beyond or meet with those who didn't meet expectations?</li> </ul> |
| <p>June</p>  | <ul style="list-style-type: none"> <li>• How have the executive board summer check-ins gone so far?</li> <li>• Does the chapter need to buy new Ritual equipment? Do you have any other expenses that you will need to budget for?</li> </ul>  |
| <p>July</p>  | <ul style="list-style-type: none"> <li>• Have you reached out to the new regional director yet? Have you had him review the chapter's bylaws and membership agreement?</li> <li>• What are tentative Ritual dates for the semester ahead?</li> <li>• Where will Rituals be held this upcoming semester? Do you need to book spaces on campus?</li> </ul>   |