

Sigma Phi Epsilon: 2019-2020 Fee Structure

2019 Fall Term: Programs and Services Bill

Bill date: Sept. 10, 2019

Due: Oct. 10, 2019

Chapter Base Fee: \$1,525

\$500 – 2020 Carlson Leadership Academy

- Registration and meals for five undergraduate officers and one volunteer, as well as a discounted registration fee for a sixth and seventh officer.

\$1,025 – Conclave

- Registration and hotel for delegate and alternate delegate and a travel stipend of 15¢ per mile round-trip from the chapter's campus.
- Hotel and travel stipend for a designated volunteer.

Per-man Fee: \$141.63 x (Number of brothers on the March 2019 PMR)

For example: \$141.63 x 75 brothers = \$10,622.25.

The breakdown of the per-man fee is as follows:

- \$96.63 annual fee for programs and services for undergraduate chapters.
- \$25 annual fee for housing loans for chapter facilities and improvements.
- \$20 Chapter Investment Fund deposit for your chapter's long-term housing needs.

Sigma Epsilon Chapters (SECs) pay half of the per-man annual fees (\$60.82) for the first two years to encourage saving for installation. SECs do not make Chapter Investment Fund deposits. After four consecutive billing cycles (two years), an SEC will be billed as outlined above.

2020 Spring Term: Insurance and Member Safety Bill

Bill date: January 2020

Due: 30 days after billing

Chapter Base Fee: \$1,896

- Chapter support and services: member safety training and education, staff support, Conclave education.
- Programming and broker fees.

Per-man Fee: Tier Fee x (Number of brothers on the March 2019 PMR)

For example: \$123 (tier 1) x 75 brothers = \$9,225.

- Tier 1 – \$123: Chapter is unhoused or has adopted and implemented a complete substance-free facility policy with NO member safety incidents or claims over the prior two calendar years.
- Tier 2 – \$185: Chapter is housed and has adopted and implemented a substance-free common space policy with NO member safety incidents or claims over the prior two calendar years.
- Tier 3 – \$215: Chapter has ONE member safety incident or claim over the prior two calendar years.
- Tier 4 – \$276: Chapter has multiple member safety incidents and/or claims over the prior two calendar years.

There will be an additional per-man fee of \$40 for each additional member safety incident beyond two during a two-year period.

All 2019 Buchanan Cup recipients and accredited SigEp Learning Communities (as of Jan. 1, 2020) with no member safety incidents or claims will receive a **5 percent discount** off the tier per-member and base fee portions of their bill.

Self-insurance Per-man Fee

- \$25 – Chapter-specific general liability account*
- \$25 – General self-insurance account

**In 2019, the National Board authorized a one-time reduction in the chapter specific general liability account fee and reduced it to \$10 to allow chapters to apply this savings toward the payment of the tiered per-member fee. For 2020, the fee will return to \$25 for chapters.*