

Buchanan Cup Timeline (2025)

Task	2025 due date
Training video(s) and materials sent to all reviewers to watch prior to receipt of applications	Prior to March 1
Applications due from chapters	March 1
Round 0 Headquarters staff reviews all applications and creates written feedback document regarding accuracy / honesty of application including risk management issues.	March 17
Round 1 First round of applications sent to reviewers	March 18
First round of scores due from reviewers	April 6
Post round 1 feedback Scores from reviewers are tabulated, analyzed and evaluated. Chapters are ultimately recommended to receive the award, recommended not to receive the award or moved to round 2.	April 16
Round 2 Second round of applications sent to reviewers	April 17
Second round of scores due from reviewers	April 27
Post round 2 feedback Scores from reviewers are tabulated, analyzed and evaluated. Chapters are ultimately recommended to receive the award, recommended not receive the award or moved to round 3 (if they flipped between rounds 1 and 2).	May 1
Round 3 Third round of applications sent to reviewers (if needed)	May 2
Third round of scores due from reviewers (if needed)	May 9
Post round 3 feedback Scores from reviewers are tabulated, analyzed and evaluated. Chapters are either recommended to receive the award or not recommended to receive the award.	May 14
Task Force Chairman sends listing of Buchanan Cup recipients to NBD for approval	May 19
Vote from NBD is taken and Buchanan Cup recipients are finalized	At spring NBD meeting