



## **2021 Buchanan Cup - Application Rubric**

This year's Buchanan Cup application, available for submission in mySigEp, consists of nine sections (eight for unhooded chapters). The following document outlines the ideal practices in each area of operation for chapters that will be recognized with the 2021 Buchanan Cup at the Grand Chapter Conclave this summer. The application review committee, made up of a diverse and experienced group of dedicated SigEp volunteers, will use these ideal practices to judge each application.

### **Recruitment**

- Chapter is consistently in the top quartile of manpower on their campus, recruiting a high quality and quantity of men each year. Chapter consistently tracks potential new members' recruitment progress and reports new members on mySigEp.
- Chapter has written recruitment standards that have been communicated to the entire chapter and membership applications/interviews are utilized to identify the top-quality candidates on campus.
- Chapter pitches the benefits of the Balanced Man Program, continuous development, and self-improvement. Their pitch is primarily based on the premise that "this fraternity will be different."

### **Member Development**

- The chapter actively utilizes the standards board to hold all brothers accountable to continuous development through the Sigma to Brother Mentor challenges.
- Chapter's Balanced Man Program is recognized by the campus as an outstanding or accredited development program. They utilize top campus officials, community members, and alumni to lead consistent programming.
- Chapter's development committee and standards board hold members accountable for utilizing the app on a weekly basis to track progress through weekly checks and membership lapsing.
- Chapter is currently accredited as a SigEp Learning Community; facility (if applicable) is completely substance-free, provides meaningful learning community programming opportunities for brothers, and a faculty fellow is regularly engaged.

## **Academics**

- Chapter's GPA is consistently above the All-Campus Average and implements an academic support plan that utilizes campus resources to assist members who are struggling academically. Incentives and recognition are given for academic achievement.

## **Chapter Leadership**

- Chapter actively holds brothers accountable through formal and informal measures (including updated bylaws, membership agreements, and the standards board), proactively searches for risk management education opportunities, and ritual studies are incorporated into the member development program.
- Chapter has aligned its programming efforts to that of the mission of the host institution and is seen as a positive example in the community. Chapter has a faculty fellow and regularly engages faculty in chapter programming, helping them win the majority of their campus awards

## **Volunteers**

- Chapter's alumni and volunteers (including non-SigEp members, women, and university staff) are actively engaged in undergraduate operations, mentoring and coaching the executive board, and holding men accountable for achieving goals.
- Chapter's volunteer team is actively utilizing mySigEp to track roster updates, communicate with alumni and report out chapter success.

## **Fiscal Health and Member Safety**

- Chapter has frequent interaction with the AVC to review budgets, comply with tax policies and hold brothers accountable for non-payment. A significant portion of the chapter's operating budget is allocated to recruitment and member development.
- Chapter has no violations of SigEp or campus policies and is consistently looked toward as a positive fraternity experience on campus.

## **Chapter Facility**

- Chapter facility is a conducive environment for brothers to develop meaningful relationships and learn together without the need for alcohol. AVC uses a professional property management program or maintains oversight to ensure regular maintenance and proper budgeting and cash flow.
- Chapter represents the ideal living and learning environment, creating a positive substance-free culture in the facility, and has promptly held brothers accountable for any substance-free violations with the support of volunteers
- Chapter has a completely substance-free facility policy, sets expectations in recruitment and holds members accountable to those expectations.

## **Supplemental Documentation**

- Chapter submits all required supplemental documentation before the deadline.
- Optional: Chapter submits letters of recommendation from key stakeholders.