

**Sigma Phi Epsilon Fraternity
Meeting of the National Board of Directors
May 12, 2018
Palm Springs, California**

National Directors in attendance:

Christopher L. Bittman, Colorado '85	Grand President
Billy D. Maddalon, North Carolina State '90	Grand Secretary
Daniel W. McVeigh, Texas Wesleyan '90	Grand Treasurer
Charles E. Amato, Sam Houston State '70	National Director
Bruce W. Anderson, Texas-Austin '71	National Director
Thomas B. Jelke, Ph.D., Florida International '90	National Director
Garry C. Kief, Southern California '70	National Director
*Victor K. Wilson, Georgia Renaissance	National Director
Kyle J. Clark, Loyola Marymount '18	Student Director
Jacob H. West, Missouri State '18	Student Director

*Indicates director attended via phone or video

Headquarters staff in attendance:

Brian C. Warren Jr., Virginia '04	Chief Executive Officer
Jacob K. Bredstrand, Washington State '11	Associate Director of Advancement
Gary L. Huff, Central Arkansas '91	Chief Financial Officer
Kevin J. Knudson, Nebraska '15	Major Gift Officer
Emily Lowry Millhiser, M.S.	Director of Foundation Operations
Korey Odum	Executive Coordinator
Matthew S. Parrish, Georgia '07	Director of Advancement
Zach W. Stull, Nebraska '14	SENH Managing Director
Kyle F. Sutton, Cincinnati '12	Chief Operating Officer

Guests in attendance:

Richard W. Bennet III, Central Missouri '74	Immediate Past Grand President
Thomas A. Barton, Loras '89	Guest
Matthew D. Beck, Iowa '90	Guest
Troy D. Hanson, Valparaiso '02	Guest
John W. Hartman, Missouri '61	Guest
Ronald D. Smith, San Diego State '69	Guest
John K. Tyler, Texas-Austin '63	Guest

Call to Order

Grand President Christopher L. Bittman called the meeting to order on May 12, 2018, at 8:20 a.m. PT.

Approval of Minutes

National Director Charles E. Amato moved the Board to approve the minutes of the March 23, 2018, and April 26, 2018, conference calls.

National Director Thomas B. Jelke seconded the motion.

Motion passed by unanimous vote.

Chief Executive Officer Brian C. Warren announced that outside director Cindi Love sent notification of her resignation on May 11, 2018. Grand President Christopher L. Bittman requested the Headquarters staff draft a proclamation in acknowledgment of Love's service.

Substance-free Facilities Initiative

Warren provided an update on adoption and implementation of SigEp's substance-free facility policy. As of May 12, 2018, every chapter of SigEp had amended its bylaws to include the required substance-free facility policy.

Warren proposed the adoption of a drafted Good Samaritan policy, and the directors shared feedback and discussed possible edits. Grand President Bittman called for a motion.

Grand Secretary Billy D. Maddalon moved the Board to approve the revised Good Samaritan policy, pending endorsement of SigEp's general counsel and insurance broker.

Grand Treasurer Daniel W. McVeigh seconded the motion.

Motion passed by unanimous vote.

Campaign Updates

Warren shared updated campaign collateral created by the staff and National Advancement Council and reviewed by outside professionals. He asked that the Board endorse five key components of the campaign:

- Campaign name
- Campaign theme
- Funding priorities
- Campaign goal
- Gift recognition

Jelke moved the Board to endorse the plans for the "One for the Heart" campaign.

Student Director Kyle J. Clark seconded the motion.

Motion passed by unanimous vote.

Bittman suggested, and the Board agreed, to continue testing the feasibility of the goal in the early phases of the campaign and to revisit the goal at a future meeting before stating it publicly.

Warren reviewed potential lead donors with directors and asked that they partner with staff to engage those alumni in the campaign. Directors suggested several alumni to add to the list.

Closing

Warren suggested the Board convene a conference call in June and focus that call on financial items.

Adjournment

Grand President Bittman adjourned the meeting at 1:49 p.m. PT.