

Sigma Phi Epsilon Fraternity
Meeting of the National Board of Directors
Aug. 31, 2018
Via conference call

National Directors in attendance:

Christopher L. Bittman, Colorado '85	Grand President
Billy D. Maddalon, North Carolina State '90	Grand Secretary
Daniel W. McVeigh, Texas Wesleyan '90	Grand Treasurer
Charles E. Amato, Sam Houston State '70	National Director
Bruce W. Anderson, Texas-Austin '71	National Director
Thomas B. Jelke, Ph.D., Florida International '90	National Director
Garry C. Kief, Southern California '70	National Director
Bradley C. Nahrstadt, Monmouth '89	National Director
Victor K. Wilson, Georgia Renaissance	National Director
Benjamin J. Pavich, Christopher Newport '18	Student Director
Jacob H. West, Missouri State '18	Student Director

Headquarters staff in attendance:

Brian C. Warren Jr., Virginia '04	Chief Executive Officer
Gary L. Huff, Central Arkansas '91	Chief Financial Officer
Paul Andersen, Northern Iowa '16	Sr. Chapter Services Director
Matthew S. Parrish, Georgia '07	Director of Advancement
Zach W. Stull, Nebraska '14	SENH Managing Director

Call to Order

Grand President Christopher L. Bittman called the meeting to order on Aug. 31, 2018, at 10:00 a.m. Eastern time.

2018 Fiscal Year-end Report

Chief Executive Officer Brian C. Warren reviewed SigEp's performance from July 1, 2017, through June 30, 2018, in the areas of recruitment, member development, housing, volunteers, partnership and fundraising.

For each area, Warren presented a dashboard with metrics for key performance indicators, a narrative with more detailed information and a framework for staff operations.

Directors requested additional information on year-over-year new member recruitment and member retention. Warren committed to providing this information in a more in-depth conversation at the upcoming meeting in Boulder, Colorado.

Director Thomas B. Jelke also suggested that the staff work on providing guiding documents for architectural design and construction to advance RLC efforts at each renovation.

Adjournment

Warren suggested that another call be held to address financials and chapter situations before the in-person meeting. He committed to following up to schedule a call for mid-September.

Grand President Bittman adjourned the meeting at 11:02 a.m. Eastern time.