

**Sigma Phi Epsilon Fraternity  
National Board of Directors  
Meeting Minutes**

**August 10-14, 2005  
Nashville Renaissance Hotel  
Nashville, Tennessee**

National Directors in attendance:

Dr. James F. Robeson, Cincinnati, 1959	Grand President	2005
Christopher L. Bittman, Colorado, 1985	Grand Treasurer	2005
David O. Chang, Pepperdine, 2004	National Director	2005
Garry C. Kief, Southern California, 1970	National Director	2005
Matthew C. Rodrigue, Maine, 2004	National Director	2005
Elliot A. Silver, Duke, 2004	National Director	2005
Phillip A. Cox, Indiana, 1984	National Director	2007
Archer L. Yeatts, III, Richmond, 1964	National Director	2007
Bert J. Harris, III, Florida, 1974	National Director	2009
Jeffrey D. Prouty, Iowa State, 1978	National Director	2009

Directors not in attendance:

Roger H. VanHoozer, Washburn, 1972	National Director	2005
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Headquarters staff in attendance:

Craig D. Templeton, Kansas, 1981	Executive Director
Gregory P. Barra, Texas, 2003	Director of Recruitment
Christopher M. McCaw, Appalachian State, 2003	Director of Chapter Services
Christopher T. Minnis, Truman State, 2000	Director of Operations
Julie W. Ross	Controller

Guests in attendance:

Susan A. Stewart, McGladrey & Pullen	Auditor
Eugene C. Schurg, Jr., Davis & Elkins, 1977	Conclave Legislative Director

**I. Call to Order**

The meeting was called to order by Grand President James F. Robeson at 1:00 p.m.

Executive Director Craig D. Templeton requested variation of the agenda to accommodate staff members needing to tend to Conclave duties and called on Conclave Director Christopher T. Minnis to provide an overview of the program and schedules for Board members. Legislative Director Eugene C. Schurg, Jr., provided an overview of the legislative process, Grand Chapter agenda and Grand Chapter Committees.

## **Invocation**

Returning to the regular order of business, National Director Archer L. Yeatts, III, delivered an invocation.

## **Approval of Minutes**

Grand President Robeson referenced the minutes of the July 25, 2005, teleconference meeting having been previously distributed and asked for any additions or corrections.

*Motion by Garry C. Kief: To approve the minutes as previously distributed.*

*Seconded by: Bert J. Harris, III.*

*Passed.*

## **II. Grand President's Report**

Brother Robeson proposed the Board adopt recommendations from the Order of the Golden Heart Award Selection Committee on laying out a timeline for publicity, submission of nominations, appointment of the committee and hold-over for automatic resubmission of any nominations.

September 1: Committee appointment and nominations solicited.

March 1: Nominations deadline.

March 15: Nominations received by committee.

May 15: Committee report to the National Board of Directors.

*Motion by Director Harris: To adopt the Order of the Golden Heart Selection Committee's recommended timeline and guidelines as policy.*

*Seconded by Director Kief.*

*Passed.*

## **III. Grand Treasurer's Report**

Grand Treasurer Christopher L. Bittman reviewed the Fraternity's financial statements and financial performance for the fiscal year ended June 30, 2005, reporting sound financial condition with membership fees exceeding plan as a result of registration of brothers outpacing the plan for the year-to-date.

Brother Bittman introduced Susan Stewart who would be presenting the year-end audit to the Board's Audit Committee the following morning and then to the Grand Chapter Audit Committee. Ms. Stewart provided brief discussion of the audit report and findings with no particularly unusual circumstances.

## **IV. Executive Director's Report**

Executive Director Templeton introduced a proposed partnership between Sigma Phi Epsilon and Anheuser Busch to provide AB's College Talk program and materials for parents and undergraduates to discourage under-aged drinking on campus.

*Motion by Director Kief: To authorize the partnership of Sigma Phi Epsilon Fraternity with Anheuser Busch on the College Talk program.*

*Seconded by Director Harris.*

*Passed.*

Director of Recruitment Gregory P. Barra requested funding authority for the National Recruitment Committee's proposed pilot recruitment Boot Camp program to be held January 13-15, 2006. The NRC requested \$13,600 to combine with \$17,500 from user registration fees to launch the program that would be planned and targeted for chapter Vice Presidents of Recruitment and chapter volunteers.

*Motion by Grand Treasurer Bittman: To authorize up to \$15,000 funding for the pilot program.*

*Seconded by Director Kief.*

*On discussion of the program budget, Board members amended the motion to increase the authorization to \$32,000 to provide complete funding without requiring user registration fees.*

*Amended motion passed.*

## **V. Adjournment**

The Grand President declared the meeting adjourned at 3:15 p.m.

### **Sunday, August 14, 2005 Initial Meeting of the Newly Elected National Board of Directors**

National Directors in attendance:

Archer L. Yeatts, III, Richmond, 1964	Grand President	2007
Christopher L. Bittman, Colorado, 1985	Grand Treasurer	2007
Joseph M. Baird, Florida Atlantic, 2007	National Director	2007
Garry C. Kief, Southern California, 1970	National Director	2011
Phillip A. Cox, Indiana, 1984	National Director	2007
Bert J. Harris, III, Florida, 1974	National Director	2009
Jeffrey D. Prouty, Iowa State, 1978	National Director	2009
Christopher S. Purdum, Wichita State, 2007	National Director	2007
Stephen B. Shanklin, Murray State, 1970	National Director	2007

Directors not in attendance:

Brian J. Barclay, Loyola Marymount, 2006	National Director	2007
Richard W. Bennet, III, Central Missouri, 1974	National Director	2011

Headquarters staff in attendance:

Craig D. Templeton, Kansas, 1981	Executive Director
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Guests in attendance

Dr. James F. Robeson, Cincinnati, 1959	Past Grand President
Eugene C. Schurg, Jr., Davis & Elkins, 1977	Conclave Legislative Director

The meeting was called to order at 7:30 a.m. by Grand President Archer L. Yeatts, III.

Brother Yeatts called on Eugene C. Schurg, Jr., to review legislative action of the Grand Chapter.

The Board requested a staff report on the progress of Resolution 5 regarding the leadership development initiative at the next meeting of the Board.

The Board requested review and approval of prayers to be provided for the Chaplain's Guide as called for in Resolution 10.

Grand President Archie Yeatts requested a full staff report on the history and progress of volunteer programming efforts.

*Motion by Director Bittman: To affirm the report of the Legislative Director and actions of the Grand Chapter.*

*Seconded by Director Prouty.*

*Passed.*

The Grand President proposed that the new Executive Committee of the Board be comprised of himself, the Grand Treasurer, Director Jeffrey D. Prouty as Secretary and Director Phillip A. Cox as the senior member of the Board, with the exceptions of Director Harris and Director Kief, who have responsibilities as President of the National Housing Corporation and Chairman of the Educational Foundation, respectively.

*Motion by Harris: To confirm the Grand President's selection of the Executive Committee membership.*

*Seconded by Director Stephen B. Shanklin.*

*Passed.*

In discussion and by general consensus, the Board changed its schedule of annual meetings to a fall meeting in late October or early November and spring meeting in late May or early June.

In discussion and by general consensus, the Board requested that its weekend meeting schedule pattern be changed to start Saturday mornings, wrapping up Sunday mornings as necessary to consolidate travel time and diminish time away from work hours.

The Grand President declared the meeting adjourned at 9:15 a.m.