

**Sigma Phi Epsilon Fraternity
National Board of Directors Orientation Meeting
Minutes
J.W. Marriott Desert Ridge Resort & Spa
Phoenix, Arizona
August 14, 2011**

National Directors in attendance:

Bert J. Harris, III, Florida, '74	Grand President	2013
Christopher L. Bittman, Colorado, '85	Grand Treasurer	2013
Shawn McKenna, Maine, '77	Grand Secretary	2015
Richard W. Bennet, III, Central Missouri, '74	National Director	2017
William J. Broadlick, Washington State, '13	Student Director	2013
Austin J. Collins, Alabama, '13	Student Director	2013
Phillip A. Cox, Indiana, '84	National Director	2013
Thomas B. Jelke, Ph.D., Florida International, '90	National Director	2013
Justin D. Kingsolver, Indiana, '12	Student Director	2013
Billy D. Maddalon, North Carolina State, '90	National Director	2015
Daniel W. McVeigh, Texas Wesleyan, '90	National Director	2015

Headquarters staff present:

Brian C. Warren, Jr., Virginia, '04	Executive Director
-------------------------------------	--------------------

Guests:

Eugene C. Schurg, Davis & Elkins, '77	Legislative Manager
Zachary P. Barilleau, Louisiana State, '10	Past Student Director
Arthur J. Hurt, III, Davidson, '88	Educational Foundation President

Call To Order

The meeting was called to order by Grand President Bert J. Harris, III at 7:30 a.m. Mountain Standard Time in the Chairman's Executive Boardroom of the J.W. Marriott Desert Ridge Resort & Spa in Phoenix, Arizona.

Educational Foundation Report

Brother Arthur J. Hurt, III, Educational Foundation President, announced that the Sigma Phi Epsilon Educational Foundation grant would be increased to \$500,000 with \$50,000 restricted by the donors for the Tragos Quest to Greece.

Brother Hurt announced that the total grant amount for 2011-2012 is \$500,000 based on the following parameters:

1. \$450,000 is granted for existing programs.
2. \$50,000 is a program designated gift for the Quest for Greece and will not be granted in 2011-2012 if the Quest is not held in that fiscal year This \$50,000 is made possible by the donation of 5 individuals and the gift is a program restricted annual fund gift for 2011-2012.

Brother Hurt also announced three commitments of Educational Foundation coming out of its meeting the day prior. First, Brother Hurt stated that the Foundation is committed to funding in full the communicated grant amount to support Fraternity programs. Second, Brother Hurt stated that the Foundation's goal is to sustain current grant levels and that the Trustees are confident that the Foundation will continue to grant at least \$500,000 annually. Lastly, Brother Hurt emphasized that the goal of the Educational Foundation is to raise as much money as possible for the Fraternity's successful programs.

Grand Treasurer Chris Bittman and the other National Directors thanked Brother Hurt for the Foundation's work. The Directors asked that Executive Director Warren begin planning the 2012 Tragos Quest to Greece and cover any remaining expenses of the program beyond the \$50,000 commitment from the Educational Foundation.

Brother Hurt thanked the Fraternity for the opportunity to report early in the meeting to accommodate his schedule and departed for his flight.

Fraternity Business

Grand President Harris congratulated the new Directors on their election and recognized Daniel McVeigh, Texas Wesleyan, '90, William Broadlick, Washington State, '13, Austin Collins, Alabama, '13, and Justin Kingsolver, Indiana, '12.

Grand President Harris asked all National Directors to sign the Conflict of Interest form and send to Executive Director Warren.

Grand President Harris called for a motion to approve the Limited Power of Attorney.

National Director McKenna moved the Board approve the Limited Power of Attorney.

Second by Grand Treasurer Bittman.

Unanimously approved.

Grand President Harris, called for a motion to approve the BB&T Corporate Bank Resolutions.

National Director Bennet moved the Board approve the BB&T Corporate Bank Resolutions.

Second by National Director Cox.

Unanimously approved.

Legislative Overview

Grand President Harris called upon Brother Gene Schurg to provide a legislative report from the Conclave.

Brother Schurg thanked the board for the opportunity to report and asked that a vote of the Directors acknowledging the passage of the resolutions at the 52nd Grand Chapter Conclave take place at the conclusion of his report.

Brother Schurg pointed out to the directors a few concerns detected during the legislative discussions. First, there is a need to educate chapters on roles and responsibilities of executive officers and to better prepare chapters for their 2011 elections. This preparation should include establishing expectations for each officer and challenging the membership to vote for the right reasons after understanding each officer's charge.

Brother Schurg pointed out the conversations surrounding a modified billing model and the similarity of these conversations to ones of previous years. National Director Rick Bennet asked Executive Director Warren and Grand Treasurer Bittman to create a compelling summary for 2013 to address the concerns voiced by deferred recruitment chapters.

National Director Bennet and other directors expressed their concern for the number of discussions regarding quality and quantity in Resolution 23. The directors asked Executive Director Warren to be aware of the frequency of these discussions and to prepare Regional Directors to address this issue during their work with chapters.

The directors agreed with the passage of resolution 24 calling for a task force to investigate a national philanthropy. National Director Bennet suggested that this effort be coordinated with the Educational Foundation to ensure total alignment in the organization and asked that Executive Director Warren investigate what other fraternities and sororities are doing.

National Director Tom Jelke expressed concern for the voting results of Resolution 29. National Director Jelke questioned why Balanced Man Program chapters were voting against ongoing continuous development. Furthermore, National Director Jelke challenged the staff to educate and support chapters as they create and execute their ongoing development plans.

Grand Treasurer Christopher L. Bittman moved the Board accept the actions of the 52nd Grand Chapter Conclave.

Second by Student Director Justin D. Kingsolver.

Unanimously approved by the Board.

National Director Shawn McKenna suggested that the board thank Brother Gene Schurg for his service, as well as Brother and Past Grand President Ed Hammond, who was not present. All directors responded with applause to Brother Schurg.

Election of Executive Officers

Grand President Harris called for a motion to elect Brother Shawn McKenna as the Fraternity's Grand Secretary.

National Director Billy D. Maddalon moved the Board elect Shawn McKenna as the Grand Secretary of Sigma Phi Epsilon Fraternity.

Second by Student Director Austin J. Collins

Unanimously approved by the Board.

Grand President Harris tabled election of a student director to the executive committee and asked that the student directors discuss representation amongst themselves before determining the executive committee member.

Schedule of Events

Executive Director Warren passed out a spreadsheet of programs and events for the next two years. Brother Warren asked for each director to review the scheduled events and determine the events he would like to attend. No action was taken and Brother Warren committed to following up with the directors as the year progresses.

The Fall Meeting of the National Board was set for October 14-15, 2011 in Chicago. The Spring Meeting was set for April 21, 2012, with a location to be determined.

The directors agreed on a need to talk regularly via conference call with a set agenda. All directors preferred conference call times in the late afternoon.

Fraternity Governance

Grand President Harris updated the newest directors on the Fraternity's work around governance and encouraged all Directors to work legal issues through Executive Director Warren and that Executive Director Warren be responsible for legal activities through the General Counsel.

Several directors encouraged an addition to the governance document, which in its current form does not address vendor relationships. The directors agreed to regularly evaluate major vendor relationships in areas of investment, insurance, legal, and audit.

Grand Treasurer Christopher Bittman suggested that because the Fraternity finds that it is prudent to regularly review vendor relationships, the board will formally review material relationships every three years. The Board's Governance will be amended accordingly.

National Director Thomas B. Jelke moved that the Board amend its governance to allow for a review of the Fraternity's significant vendors every three years, and that such a process begin forthwith.

Second by Grand Secretary Shawn McKenna.

Unanimously approved by the Board.

Grand President Harris made the directors aware that he intends to send a letter to each task force member thanking them for their work and gauging their commitment and availability to serve an additional two years.

Grand President Harris called for a motion to approve the report of the audit committee.

National Director Maddalon moved that the Board approve.

Second by Grand Secretary Shawn McKenna.

Unanimously approved by the Board.

Each of the Directors expressed their appreciation of the Foundation's significant increase in the annual grant to support Fraternity programs. The Directors noted their desire to build upon the success of the week by continuing to improve the relationship and the alignment between the Fraternity and the Foundation.

Grand President Harris asked National Director Bennet and Executive Director Warren to bring a recommendation to the board on how to achieve a stronger partnership with our host institutions.

Grand President Harris asked that National Director Jelke keep the Balanced Man Program as a priority and that National Director Cox keep volunteers as a priority, reiterating that both will be a priority during his term as Grand President.

Past Student Director Zach Barilleau addressed the board and thanked them for their service. Brother Barilleau mentioned his family was in attendance at the Alumni Awards Dinner and they were impressed.

Adjournment

Grand President Harris adjourned the meeting at 10:00 a.m. Mountain Standard Time.