

**Sigma Phi Epsilon Fraternity
National Board of Directors
Conclave 2013 Meeting- Dallas, Texas
July 31- August 3, 2013**

National Directors in attendance:

Bert J. Harris, III, Florida, '74	Grand President	2013
Christopher L. Bittman, Colorado, '85	Grand Treasurer	2013
Shawn McKenna, Maine, '77	Grand Secretary	2015
Richard W. Bennet, III, Central Missouri, '74	National Director	2017
William J. Broadlick, Washington State, '13	Student Director	2013
Austin J. Collins, Alabama, '13	Student Director	2013
Phillip A. Cox, Indiana, '84	National Director	2013
Thomas B. Jelke, Ph.D., Florida International, '90	National Director	2013
Justin D. Kingsolver, Indiana, '12	Student Director	2013
Billy D. Maddalon, North Carolina State, '90	National Director	2015
Daniel W. McVeigh, Texas Wesleyan, '90	National Director	2017

Headquarters staff present:

Brian C. Warren, Jr., Virginia, '04	Executive Director
Lynn C. Cutter, William Smith, '09	Executive Coordinator
Julie Ross, James Madison, '79	Finance Director
Andrew P. Lemens, Drake, '08	Director of Fraternity Operations (outgoing)
Seth D. Irby, Louisiana State, '11	Director of Fraternity Operations (incoming)
Edward S. Thompson, Southern Mississippi, '99	Director of Information Management
Brady D. Wolfe, Drake, '09	Director of Advancement

Guests:

Gene C. Schurg, Davis and Elkins, '77	Legislative Liaison
Dr. Ed H. Hammond, Emporia State, '66	Past Grand President
Davis R. Orr, Alabama, '14	Alabama, Chapter President

Call To Order

The meeting was called to order by Grand President Bert J. Harris, III on Wednesday, July 31, 2013 at 1:02 p.m. Central Daylight Time. Written notice and agenda were provided in advance.

Adoption of Meeting Minutes

National Director Thomas B. Jelke moved the Board to approve the May 2013 meeting minutes.

Seconded by National Director Billy D. Maddalon

Unanimously approved.

Year-End Report

Grand President Harris called on Executive Director Brian Warren and Director of Fraternity Operations Andrew Lemens to present the Fraternity's year-end performance for the 2012-2013 academic year, and to review trends in higher education with potential implications for SigEp.

Executive Director Warren specifically addressed recruitment, total manpower, academics, programming, and financials. Brother Lemens followed up noting the decline in total chapters as the Fraternity addresses behavioral concerns and the negative impact that charter revocations have on the Fraternity's retention and manpower numbers. Brother Warren committed to bringing more detailed information regarding expelled, suspended, and resigned membership to the next meeting.

Executive Director Warren informed the Directors of the recent events at Denison University and the administration's decision to suspend recognition of Sigma Phi Epsilon's Ohio Tau Chapter.

National Director Shawn McKenna moved the Board to withdraw the charter of the Sigma Phi Epsilon Ohio Tau Chapter at Denison University given the administration's decision to suspend recognition.

Seconded by Student Director Austin J. Collins.

Unanimously approved.

Legislation

Grand President Harris called on Brother Gene Schurg, the Conclave's Legislative Liaison to discuss the proposed legislation for the 2013 Grand Chapter Conclave.

National Director Daniel W. McVeigh arrived at 2:05 Central Daylight Time.

Financial Report

Grand President Harris called on Grand Treasurer Christopher Bittman to present the Fraternity's financial report.

Grand Treasurer Bittman stated the fraternity staff has done a great job managing expenses while keeping membership up and providing quality programming.

Grand Treasurer Bittman stated that although the staff is managing expenses and stretching every dollar, the fraternity cannot maintain or increase the quality of service or events without increasing revenue, potentially through membership fee increases.

Corporate Governance & Organizational Alignment

Grand President Harris provided an update on the recent discussions focused on better aligning Fraternity and Educational Foundation operations.

Recess

Grand President Harris called for a recess at 5:35 p.m. Central Daylight Time on Wednesday, July 31, and asked that the Directors reconvene at 7:00 a.m. the following morning.

Call to Order

Grand President Harris called the meeting to order at 7:22 a.m. Central Daylight Time on Thursday, August 1.

New Business

Executive Director Warren announced District Governor Timothy Swift's decision to step down from his position at District Governor. Executive Director Warren stated volunteers have requested that a short-term district governor be appointed by the Board.

Executive Director Warren nominated Brother Ehren Stanhope, Tulane '05.

Grand Treasurer Christopher L. Bittman moved the Board to approve Brother Ehren Stanhope to serve as District Governor of District 3 until the Conclave adjourns on Saturday, August 3.

Seconded by National Director Shawn McKenna.

Unanimously approved.

Recess

Grand President Harris called for a recess at 7:54 a.m. Central Daylight Time on Thursday, August 1, and asked that the Directors reconvene at 7:00 a.m. the following morning.

Call to Order

Grand President Harris called the meeting to order at 7:09 a.m. Central Daylight Time on Friday, August 2.

Legislation

Grand President Harris called on Legislative Liaison Schurg to provide an overview of legislation from the previous day's legislative proceedings.

New Business

Grand President Harris called on Brother Davis Orr, Chairman of the Ways & Means Committee, to speak on the proposed legislation calling for a membership fee increase.

Hirtle Callaghan

Grand President Harris introduced Investment Officer Patrick Torrey and Vice President Mark Bagley from Hirtle, Callaghan & Co. and asked that they provide the Directors an update on the recent transition from Morgan Stanley Smith Barney to Hirtle Callaghan.

Recess

Grand President Harris stated the joint meeting with the Educational Foundation Trustees would take place at 9:30 a.m. in Mustang 1. Grand President Harris called for a recess at 8:27 a.m. Central Daylight Time on Friday, August 2, and asked the Directors reconvene at 7:00 a.m. the following morning.

Call to Order

Grand President Harris called the meeting to order at 7:12 a.m. Central Daylight Time on Saturday, August 3.

Legislation

Grand President Harris called on Legislative Liaison Schurg to provide an overview of legislation from the previous day's legislative proceedings.

New Business

Grand President Harris informed the Directors that the Sigma Phi Epsilon Educational Foundation Trustees had resigned and revised their bylaws to require that the National Board of Directors review nominations and appoint future Educational Foundation Trustees.

Grand President Harris stated his concern for any vacancy in positions of such importance to the Fraternity and Educational Foundation, and asked that the Directors act quickly to appoint Trustees to oversee the operations of the Sigma Phi Epsilon Educational Foundation.

National Director Thomas B. Jelke moved the Board to appoint, pending acceptance, Past Grand Presidents Steve Shanklin, Michael Williams, Norman Nabhan, Gary Griffith, and Ed Hammond as Educational Foundation Trustees.

Seconded by National Director Richard W. Bennet, III.

Unanimously approved.

Grand Treasurer Bittman moved the Board to appoint Brother Ed Hammond as Educational Foundation President.

Seconded by National Director Billy D. Maddalon.

Unanimously approved.

Adjournment

Grand President Harris thanked Brother Hammond for his time and service to Sigma Phi Epsilon Fraternity.

National Director Maddalon thanked Grand President Harris for his service to the fraternity during his term as Grand President.

National Director Maddalon and the Board thanked the three Student Directors.

Grand President Harris adjourned the meeting at 8:12 a.m. Central Daylight Time on Saturday, August 3.