

Sigma Phi Epsilon Fraternity and Educational Foundation
Meeting of the National Board of Directors and Educational Foundation Trustees
Nashville, Tennessee
August 12, 2015

National Directors in attendance:

Phillip A. Cox, Indiana '84	Grand President	2015
Christopher L. Bittman, Colorado '85	Grand Treasurer	2015
Richard W. Bennet III, Central Missouri '74	Grand Secretary	2017
Billy D. Maddalon, North Carolina State '90	National Director	2015
Daniel W. McVeigh, Texas Wesleyan '90	National Director	2017
Thomas B. Jelke, Ph.D., Florida International '90	National Director	2019
Garry C. Kief, Southern California '70	National Director	2019
Erik D. Mikkelsen, Utah State '14	National Director	2015
Sawyer J. Hicks, Davidson '14	National Director	2015
Marshall H. Miller, Valparaiso '14	National Director	2015

National Directors not in attendance:

Shawn McKenna, Maine '77	National Director	2015
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Educational Foundation Trustees in attendance:

Edward H. Hammond, Emporia State '66	Educational Foundation President
Stephen B. Shanklin, Murray State '70	Educational Foundation Secretary
Gary E. Griffith, Texas-Austin '70	Educational Foundation Trustee
Norman E. Nabhan, Purdue '71	Educational Foundation Trustee
Michael C. Williams, Memphis '69	Educational Foundation Trustee

Headquarters Staff present:

Brian C. Warren Jr., Virginia '04	Chief Executive Officer
Seth D. Irby, Louisiana State '11	Managing Director, Fraternity
Matthew S. Parrish, Georgia '08	Director of Advancement
Daniel P. Sullivan, WPI '12	Managing Director, SENH
Kyle F. Sutton, Cincinnati '12	Strategic Projects and Analytics Director
Laura C. Curzi	Executive Coordinator

Call to order

Grand President Phillip A. Cox called the meeting to order on Wednesday, August 12 at 2:00 p.m.

National Director Christopher L. Bittman and Educational Foundation Trustee Norman E. Nabhan were not in attendance at call to order.

Conclave Agenda

Chief Executive Officer Brian Warren reviewed the Conclave schedule and provided a personal schedule for each Director and Trustee.

Approval of the minutes

President Cox called for a motion to approve the minutes from the spring meeting of the National Board of Directors on May 15 and 16, 2015.

Director Marshall H. Miller moved to approve the minutes from the May 15 and 16, 2015 meeting of the National Board of Directors.

Seconded by Student Director Sawyer J. Hicks.

Director Daniel McVeigh noted an error in reference to the Order of the Golden Heart nominating committee report and asked that the 's' be deleted from "Hearts".

Director Miller moved to approve the spring minutes as amended.

Seconded by Director Sawyer J. Hicks.

Motion passed by a unanimous 9-0 vote.

Educational Foundation President Edward H. Hammond called for a motion to approve the minutes from the spring meeting of the Educational Foundation Trustees on April 25, 2015.

Trustee Michael C. Williams moved to approve the minutes from the April 25, 2015 meeting of the Educational Foundation Trustees.

Seconded by Trustee Gary Griffith.

Motion passed by a unanimous 4-0.

Year-end Performance

Chief Executive Officer Brian Warren presented the year-end performance for the Fraternity and Educational Foundation.

Performance reports illustrate growth in new member recruitment, total membership and total chapters. Warren credited the increase in Balanced Man Scholarship proficiency and more consistent values-based recruitment as the driver of SigEp's recruitment success. He also noted the increase in Balanced Man Program proficiency and leadership program enrollment as a primary reason for SigEp's improvement in member retention and overall chapter success. Warren closed by underscoring the importance of current and future volunteer training and

recognition efforts, as well as the importance of the member safety initiative planned for late-August.

Director Christopher Bittman arrived to the meeting.

SENH Update

SigEp National Housing (SENH) Board of Directors President Kenneth S. Maddox and SENH Managing Director Daniel P. Sullivan presented the SENH's priorities for the 2015-2016 fiscal year. They also provided an overview of the planned activities and desired outcomes for the Conclave.

Trustee Norman E. Nabhan arrived to the meeting.

Year-end Financial Reports

CEO Warren reviewed the pre-audit year-end financial report for the Fraternity and Educational Foundation.

Fiscal Year 2016 Educational Foundation Budget

CEO Warren proposed a budget for the Educational Foundation's 2016 fiscal year.

Trustee Griffith moved the board to adopt the Fiscal Year 2016 Financial Plan.

Seconded by Treasurer Nabhan.

Motion passed unanimously.

Legislation

Conclave's Legislation Manager Gene C. Schurg provided an overview of the legislation being proposed and to which committee the legislation has been assigned.

Advancement & Fundraising at Conclave

Director of Advancement Matt Parrish provided Directors and Trustees an overview of SigEp's Fiscal Year 2015 fundraising efforts and plans for the Conclave. Parrish noted the number of donors at the Conclave and encouraged directors and trustees to have conversations with these donors and thank them for their generosity.

Adjournment

Grand President Cox adjourned the meeting at 4:40 p.m.