



CHAPLAIN ONE-PAGER

The Chaplain plays a pivotal role in a successful chapter, as both a proactive and reactive resource for our members. This resource is meant to provide an overview of the Chaplains roles and responsibilities, as well as the resources available to you. If you have further questions about the information here, or in any of the supporting resources, please contact your [regional director](#). In a crisis, please call the hotline at **1-800-767-1901**.

Roles of the Chaplain

1. Standards Board Chairman
2. Chief Ritual Officer
3. Expert on Local and Grand Chapter Bylaws and Policies
4. Moral Compass
5. Mediator

Responsibilities

- Ensuring the Standards Board understands its responsibilities
- Planning public ceremonies
- Organizing and performing the Rites of Passage
- Living the Ritual in everyday life
- Leading Standards Board meetings and trials
- Overseeing individual and chapter accountability
- Collaborate with the Vice President of Member Development and the Development Committee to enforce membership lapsing
- Educating members on the Ritual and its purpose
- Serving on the executive board and transitioning the next Chaplain
- Mediating brother disputes

Important Resources and Links

- [Chaplain Officer Guide](#) – For more details about your roles and responsibilities, as well as key skills and concepts important to being a successful Chaplain, please visit the complete Officer Guide here.
- [Chapter Standards and Bylaws](#) – Here, you'll find the key points about minimum standards of membership and the Standards Board's role with upholding chapter standards.
- [Member Safety](#) – This webpage provides helpful information and key details about risk management policies to keep our members safe. You'll find a video to help you understand key points, as well as additional resources for planning events, understanding how to prevent hazing and sexual assault, and what to do in a crisis situation.
- [Sigma Phi Epsilon Grand Chapter Bylaws and Administrative Policies and Procedures](#)
- [SigEp Risk Management Policies Template](#)
- [Sample Membership Agreement](#)
- [Sample Chapter Standards Code](#)
- [SigEp Trial and Appeals Procedures](#)
- [Reinforcement and Enforcement of Chapter Standards](#)
- [SigEp Template Standards Board Notice](#)
- [SigEp Template Decision Letter](#)

Sigma Phi Epsilon Crisis Hotline: 1-800-767-1901