



SIGMA PHI EPSILON FRATERNITY
ORDER OF THE GOLDEN HEART NOMINATION FORM
DUE FRIDAY, FEBRUARY 1, 2019

The Order of the Golden Heart is the highest honor that the Fraternity bestows on an alumnus. It is awarded to those few who have given a lifetime of dedicated service to Sigma Phi Epsilon and whose contributions on the local, regional, and / or national levels are truly significant. It honors men who have influenced and enriched the lives of our undergraduate brothers through mentoring and teaching and by building a healthy and positive Fraternity experience.

The Order of the Golden Heart award was inaugurated in 1959, with William L. Phillips as the first recipient, and has been traditionally presented at the Grand Chapter Conclave. The Order of the Golden Heart medallion is worn with pride at local, regional and national Fraternity functions, as well as at interfraternity functions.

GUIDELINES AND CRITERIA FOR SELECTION

- 1. A minimum of 30 years of service as a volunteer alumnus is required. (Non-volunteer, undergraduate and staff service is not counted in this regard. Incumbent members of the National Board of Directors are not eligible.)**
- 2. Quality of service, quality of contribution and quality of results are at least equal in importance to length of service. While a nominee's non-Fraternity activities may be impressive, they are not considered when determining qualification for the Order of the Golden Heart.**
- 3. While the award is necessarily selective in nature, there is no limit to the number of awards that may be made. True merit is the ultimate and controlling criterion.**
- 4. Nominations should be kept confidential between those submitting the nomination and the nominating committee. The candidate should NOT be aware of the proposal. Headquarters staff can be helpful in providing certain details requested in the nomination form.**
- 5. Except in rare instances, the award is only made at a Conclave (recipients should be present) and to a living alumnus. If a recipient is deceased, a representative of the family may accept the award.**

The Headquarters staff is responsible for publicizing and disseminating nomination forms. Nominations submitted on the appropriate form will be accepted from an alumnus, Renaissance or undergraduate brother (except national directors and members of the Order of the Golden Heart Nominating Committee) or a volunteer serving on an Alumni and Volunteer Corporation. The form must be completed in full and with precise dates and details. The nominator of a candidate must also furnish a narrative explaining why he believes the candidate deserves the Order of the Golden Heart.

NOTE: An individual who has received another type of alumni award from the Fraternity is not precluded from selection for the Order of the Golden Heart.

The Nominating Committee, which is appointed by the Grand President, screens all nominees and proposes recipients to the National Board of Directors, which makes final selections. Every biennial selection process is a new one, unburdened by decisions in prior years. The Nominating Committee encourages nominators to update and resubmit their nomination form should their nominee not be chosen.

Please type the information requested on the following form. Only complete those sections that apply or those for which you are able to provide accurate information. To be selected, a nominee need not serve in all or even several of the categories described.

If you have questions regarding the nomination form or process, please reach out to Sigma Phi Epsilon CEO Brian Warren at CEO@sigep.net.

Order of the Golden Heart Nomination Form

Please type or print all information

Date: _____

Candidate's full name	
Street address	
City, State, Zip	
Telephone (cell)	
Telephone (work or home)	
Email	
Chapter	
Graduation year	
College or university	
Present occupation	

Alumni and Volunteer Corporation (AVC) participation

List chapters served, years of membership, and any director or officer positions held, with years of service. Please describe in detail the impact the nominee has had on the AVC's corporate health, alumni relations, and housing operations, as well as the chapter's performance overall, listing, for example, chapter GPA increase, manpower growth, and Buchanan Cups won during his years of service.

AVC (ex: CA Gamma AVC)	
Years of service (ex: Aug. 1980 – Sept. 2018)	
Director / officer position held	
Years of service in that position	
Impact	

AVC (ex: CA Gamma AVC)	
Years of service (ex: Aug. 1980 – Sept. 2018)	
Director / officer position held	
Years of service in that position	
Impact	

AVC (ex. CA Gamma AVC)	
Years of service (ex. Aug. 1980 – Sept. 2018)	
Director / officer position held	
Years of service in that position	
Impact	

AVC (ex: CA Gamma AVC)	
Years of service (ex: Aug. 1980 – Sept. 2018)	
Director / officer position held	
Years of service in that position	
Impact	

AVC (ex: CA Gamma AVC)	
Years of service (ex: Aug. 1980 – Sept. 2018)	
Director / Officer position held	
Years of service in that position	
Impact	

Grand Chapter Conclaves

Does this candidate attend the Grand Chapter Conclave on a regular basis? YES NO

List the number of Conclaves this candidate has attended: _____

Select the involvement this candidate has had at Conclave:

Participant Speaker / facilitator Voting delegate Implementation team member

Carlson Leadership Academies

Does this candidate attend the Carlson Leadership Academies on a regular basis? YES NO

List the number of Academies this candidate has attended: _____

Select the involvement this candidate has had at the Academies:

Participant Speaker / facilitator Implementation team member

Service as a chapter counselor or balanced man steward

List names of chapters served and years of service. Please describe in detail the impact the nominee has had on specific undergraduate brothers and the chapter's overall performance, listing, for example, chapter GPA increase, manpower growth, and Buchanan Cups won during his years of service.

Chapter served	
Role	
Years of service in this role	
Impact	

Chapter served	
Role	
Years of service in this role	
Impact	

Chapter served	
Role	
Years of service in this role	
Impact	

Chapter served	
Role	
Years of service in this role	
Impact	

Chapter served	
Role	
Years of service in this role	
Impact	

Service as a district governor

List years of service and describe in detail how the AVCs and chapters within the district improved as a result of the nominee's service.

Area served (ex: Northern California)	
Years of service in district	
Impact	

Area served (ex: Northern California)	
Years of service in district	
Impact	

Area served (ex: Northern California)	
Years of service in district	
Impact	

Area served (ex: Northern California)	
Years of service in district	
Impact	

Service on the National Board of Directors, national committees or task forces

(e.g., SigEp National Housing, Leadership Task Force), or in national office (e.g., National Chaplain, National Scholarship Chairman). Please name the board, committee, task force or office; list inclusive years of service; and describe contributions in detail.

Board / committee / office	
Years of service	
Contributions	

Board / committee / office	
Years of service	
Contributions	

Other service or participation

Include Sigma Phi Epsilon alumni chapters and associations, list offices held and inclusive dates of service, and describe the nature of participation and contributions made.

Offices held	
Dates of service	
Nature of participation and contributions made	

Offices held	
Dates of service	
Nature of participation and contributions made	

Offices held	
Dates of service	
Nature of participation and contributions made	

Fraternity awards, honors or recognitions presented to the candidate

List name of award, date of presentation, what person or group selected the award recipient, and criteria for selection.

Name of award	
Date of presentation	
Location of presentation	
Person / group selecting recipient	
Criteria for selection	

Name of award	
Date of presentation	
Location of presentation	
Person / group selecting recipient	
Criteria for selection	

Name of award	
Date of presentation	
Location of presentation	
Person / group selecting recipient	
Criteria for selection	

Other contributions

(e.g., chapter founder, helped start another chapter, raised funds for a chapter). Provide full details, including chapter names, dates and amount of money raised. Describe the impact of the contribution and detail the specific things the nominee did.

Chapter	
Dates	
Amount raised	
Impact of contribution	

Chapter	
Dates	
Amount raised	
Impact of contribution	

Chapter	
Dates	
Amount raised	
Impact of contribution	

Participation in or contribution to the Sigma Phi Epsilon Educational Foundation


Describe giving levels and years of participation, Trustee or campaign chairman responsibilities, or other initiative to support the SigEp experience.

Giving level	
Years of participation	
Trustee or chairman responsibilities	
Other initiative to support the SigEp experience	

Giving level	
Years of participation	
Trustee or chairman responsibilities	
Other initiative to support the SigEp experience	

Giving level	
Years of participation	
Trustee or chairman responsibilities	
Other initiative to support the SigEp experience	

Additional Fraternity involvement

A large, empty rectangular box with a thin black border, intended for the user to provide details about their additional fraternity involvement.

Additional information sources (other than nominator)

Name	
Street address	
City, State, Zip	
Telephone (cell)	
Telephone (work or home)	
Email	
Relationship to nominee	

Name	
Street address	
City, State, Zip	
Telephone (cell)	
Telephone (work or home)	
Email	
Relationship to nominee	

Name	
Street address	
City, State, Zip	
Telephone (cell)	
Telephone (work or home)	
Email	
Relationship to nominee	

Name	
Street address	
City, State, Zip	
Telephone (cell)	
Telephone (work or home)	
Email	
Relationship to nominee	

Attach a letter or narrative describing why you think this nominee merits the Order of the Golden Heart. Letters of recommendation from additional supporters are encouraged.

Submitted by (printed name)	
Submitted by (signature)	
Street address	
City, State, Zip	
Telephone (cell)	
Telephone (work or home)	
Email	

Submit nomination via mail:

Order of the Golden Heart Nominating Committee
 Sigma Phi Epsilon Fraternity
 310 South Boulevard
 Richmond, VA 23220

Submit nomination via email:

CEO@sigep.net