



Sigma Phi Epsilon Fraternity
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55th Grand Chapter Conclave Committee Charges

The Sigma Phi Epsilon Grand Chapter Bylaws detail a slate of standing committees for each Grand Chapter Conclave. The Standing Committees of the Grand Chapter shall include:

Bylaws	Credentials	Resolutions
Ritual	Audit	Ways and Means
Student Nominations	Alumni Nominations	

Undergraduate and Alumni Nominating Committees – “The Nominations Committee shall report one or more qualified candidates for consideration by the Grand Chapter for each Grand Chapter office and directorship under consideration.” These two committees will meet in closed meetings for the purpose of selecting a slate of nominees for the open seats (alumni and undergraduate) on the National Board of Directors, Grand President, and Grand Treasurer. These two committees will meet throughout the Grand Chapter Conclave and make the final report from committees at the Saturday morning legislative session with a slate of nominees.

Credentials Committee – “The Committee on Credentials shall examine and report upon the correctness of all certificates of all delegates to the Grand Chapter, certifying credentials only for those chapters whose accounts with the Grand Chapter are not in arrears and those chapters which have made arrangements with the Grand Treasurer to have such arrearages eliminated.” This committee will begin work on Wednesday afternoon and meet with chapter delegations from chapters who owe the Grand Chapter a balance on their chapter account. The Chairman of the Credentials Committee will make a report at the beginning of each legislative session detailing the count of seated delegations, District Governors, and National Board of Directors entitled to vote at this Grand Chapter Conclave.

Standards Committee – This committee is responsible for generation the first piece of legislation considered by the Grand Chapter in Conclave, The Decorum Resolution, which sets the tone for this Grand Chapter Conclave. The Decorum Resolution will be introduced from committee on Wednesday afternoon so it is essential that this committee be prepared to meet early Wednesday afternoon to prepare for the legislative session. The Standards Committee will also meet with chapter delegations that violate our principles during the Conclave and recommend resolution to problems caused by our members. The Grand President will also look to Standards Committee to generate commemorative resolutions thanking the hotel and other groups who make the Conclave successful.

Ritual Committee – This committee shall meet throughout the conclave to consider any legislation that affects the Ritual of Sigma Phi Epsilon Fraternity.

Bylaws Committee – Legislation that changes the Sigma Phi Epsilon Grand Chapter Bylaws shall be referred to either of these two committees for discussion and recommendation to Conclave of delegates.

Resolutions Committee – Legislation that does not specifically modify the bylaws but will become policy of the Sigma Phi Epsilon Fraternity will be referred to this committee for discussion and recommendation to the Conclave of delegates.

Ways & Means Committee – Legislation that changes the fee structure or the collection of fees from Sigma Phi Epsilon chapters shall be reviewed by the Ways and Means Committee and a recommendation made to the Conclave of delegates in legislative session.

Audit Committee – This committee shall meet with the Grand Treasurer, the head of the Audit Committee, and the Controller for Sigma Phi Epsilon to review how the funds of the national organization have been collected and dispersed. This committee shall introduce a resolution that the delegates in Conclave accept the report of the auditor.