**Template Officer Application**

***INSTRUCTIONS***

After completing the “candidate information” you must answer all the general questions as well as any specific questions listed for each position you are interested in. There is no specific length requirement for any section.

***APPLICATION QUESTIONS***

**Candidate Information:**

Name:

Year in school:

Anticipated graduation semester/year:

Positions you are applying for:

**General**

1. How will you make the chapter experience better during your time as an executive officer?
2. How does the Balanced Man Program benefit our members? What can we do to help it succeed on campus?
3. What will be the biggest opportunity for our chapter?

**President**

1. Explain how you will act as a role model to other brothers and external entities like the university, alumni, and Headquarters staff.
2. Describe a time when you had to make a tough decision, the outcome, and what you learned from it.
3. Describe your vision for the chapter and how you plan on leading the chapter to get to that vision.

**Vice President of Programming**

1. How are you prepared to be in charge of risk management for the entire Fraternity? When was a time that you exemplified good risk management?
2. What do you want to accomplish during your time as Vice President of Programming?
3. How do you intend to use university resources to plan events?

**Vice President of Finance**

1. How has your finance/accounting background prepared you for this position?
2. How do you plan on collecting dues? How do you approach a situation where someone keeps neglecting to pay their dues?
3. How would you go about constructing your budget and allocating money to the other vice presidents?

**Vice President of Recruitment**

1. Define the qualities and attributes that you believe a SigEp potential new member should possess to receive membership?
2. Explain your recruitment strategy for the upcoming year. Discuss how you will use the chapter in maximizing recruitment efforts.
3. You are asked to put on your best recruitment event. What is the event? Why did you choose that event? How will it help us as an organization?

**Vice President of Member Development**

1. How and why is SigEp different when it comes to our member development?
2. What is the role and purpose of mentoring in the Balanced Man Program?
3. How do you plan to foster a culture of single-tiered membership?

**Vice President of Communications**

1. What is the responsibility of the Vice President of Communications and how will you handle these responsibilities?
2. How do you plan on promoting SigEp in the community to increase our exposure?
3. What are some of the best ways on campus to market our events?

**Chaplain and Standards Board**

1. Please explain, as concisely as possible, a moment in your life where you had to make a tough decision regarding a friendship, relationship or general life experience that you feel has strengthened you or prepared you to serve this Fraternity as Chaplain / Standards Board.
2. What do you feel is your greatest personal attribute that you can bring to the position of Chaplain / Standards Board, and how do you plan to use that to help the brothers in this Fraternity?
3. The Chaplain / Standards Board should stand as the moral compass of the chapter, someone that guides others to do what is right through action.  How do you feel that you will be able to accomplish this task?
4. Have you had any positions in the past (within or outside of the Fraternity) that deal with holding your peers accountable?