

Member Safety Assessment

Event Management

- Yes No** Does your chapter prepare a guest list for social functions at least 24 hours in advance?
- Yes No** Does your chapter send closed invites to social functions using social media?
- Yes No** Does your chapter hire professional (licensed and insured) security to check members and guests IDs?
- Yes No** Does your chapter use wristbands or a unique mark to designate members/guests who are 21 and over?
- Yes No** Does your chapter know the types of events you are allowed to host on your campus when alcohol is present?
- Yes No** When hosting a BYOB function does the chapter establish one centralized location for the distribution of alcohol brought in by their members and guests 21 and over?
- Yes No** Does your chapter use licensed and insured third party vendors for social functions?
- Yes No** Does your chapter rent or reserve space at restaurants and bars for a closed invite only function?
- Yes No** Does your chapter use a licensed and insured bus service to provide safe transportation for social functions?
- Yes No** Does your chapter host all recruitment or member development activities without alcohol?
- Yes No** Does your chapter understand that they cannot pass the hat or maintain a slush fund to purchase alcohol?
- Yes No** Does your chapter understand that kegs and other forms of bulk alcohol are not allowed at chapter social functions?
- Yes No** Does your chapter understand that playing drinking games (i.e., beer pong) at chapter social events is not allowed?
- Yes No** Does your chapter understand they can host functions with bonfires if they consult with the Member Safety Director at Headquarters?
- Yes No** Does your chapter understand they cannot host functions with slip and slides?
- Yes No** Does your chapter hold members accountable when they violate risk management policies?

Member Development

- Yes No** Does your chapter understand what activities constitute hazing?
- Yes No** Does your chapter understand that SigEp has a zero tolerance policy for any act of hazing?
- Yes No** Does your chapter hold members accountable that engage in inappropriate activities with new members?

Sexual Misconduct

Yes No Does your chapter understand they cannot have strippers/excotic dancers at chapter events?

Yes No Does your chapter understand that SigEp has a zero tolerance policy for any form of sexually abusive behavior be it physical, mental, or emotional in nature?

Yes No Does your chapter hold members accountable that engage in sexual misconduct?

Physical Assault

Yes No Does your chapter understand that SigEp does not tolerate or condone fighting or physically abusive behavior?

Yes No Does your chapter contact the police or hired security when uninvited guests attempt to gain entry into a chapter function?

Yes No Does your chapter hold members accountable that engage in any form of physical assault?

Fire, Health and Safety

Yes No Does the chapter have a no candle policy in the chapter house?

Yes No Does your chapter host events with fire pits and grills?

Yes No Do you know that you may need to secure special event insurance when hosting a function with a bonfire?

Yes No Does your chapter know they cannot construct pools or ponds for events?

Yes No Does your chapter ban guns at the chapter facility?

Yes No Does the chapter understand that a member driving a rented or non-owned vehicle is excluded from SigEp's insurance coverage?

Liability Insurance Coverage

Yes No Do your chapter members understand that they can be denied insurance coverage when they violate the law and SigEp's Risk Management Policies?

Best Practices to educate your members

Yes No Does your chapter educate every member on the risk management policies?

Yes No Does your chapter have a member safety committee?

Yes No Does the executive board train their member safety committee?

Yes No Does the chapter work with an AVC mentor on member safety education?

Yes No Does your chapter use the Social Event Planning Guide to help plan and prepare for events?