

Sigma Phi Epsilon Fraternity Regional Director Services and Support

2017-2018

Recruitment	Membership Experience	Chapter Self-Governance
<ul style="list-style-type: none"> • Guide chapters to define recruitment standards. • Assist chapters in setting recruitment goals each semester • Provide recruitment skills training. • Implement and improve year-round recruitment. • Implement and improve the Balanced Man Scholarship. • Set individual optimal chapter size with chapter leaders and volunteers based on key campus factors. • Ensure the timely registration of new brothers. • Complete an assessment and evaluation of the chapter's Balanced Man Scholarship with chapter leaders and volunteers. 	<ul style="list-style-type: none"> • Deliver workshops, resources, and assessments to support chapters in implementing and executing the Balanced Man Program. • Provide an overview of the philosophy and tenets of the Balanced Man Program. • Support chapters in the adoption and use of the Balanced Man Program App. • Guide chapters to pursue the Residential Learning Community program and coordinate resources for current and potential RLC chapters. • Lead registration, preparation and follow up for SigEp leadership events. • Help chapters develop a successful academic support program. • Hold chapter town hall meetings (Q&A on SigEp). • Assist chapters in the execution of and education on the Fraternity Rituals. • Complete an assessment and evaluation of the chapter's Balanced Man Program with chapter leaders and volunteers. 	<ul style="list-style-type: none"> • Facilitate executive board goal setting and completion through project management and benchmarking. • Prepare and ensure chapters hold effective officer elections and officer transition retreats. • Guide chapters through establishing academic, behavioral and financial standards of membership. • Provide Standards Board training focused on the Ritual and Trial & Appeal procedures. • Assist the chapters in financial planning to pay and collect Fall Operating and Spring Insurance bills. • Support chapters in adopting and utilizing chapter financial tools from Legacy Financial. • Educate on Member Safety and the risks associated with bystander behavior, alcohol abuse, sexual assault, and hazing. • Respond to incidents that violate Sigma Phi Epsilon's Risk Management Policies and coordinate a proactive response to any University sanctions. • Complete an assessment and evaluation of the chapter's Balanced Man Scholarship with chapter leaders and volunteers.
<p><u>Be a broker of resources</u></p> <ul style="list-style-type: none"> • Provide resources created by SigEp to support chapters such as officer guides, BMP resources and BMS resources. • Facilitate relationships with other SigEp staff departments or entities such as Sig Ep National Housing to provide resources. 	<p><u>Engage key stakeholders to support chapters</u></p> <ul style="list-style-type: none"> • Coordinate chapter support with local Alumni and Volunteer Corporations and mentor committees. • Facilitate a stronger relationship with the University as a host institution. • Communicate frequently and consistently with all key stakeholders to ensure coordinated and unified chapter support. 	